

Legislation Text

File #: BDGT 18-01, Version: 1

The Mayor and City Council shall discuss and possibly take action on approving funding for the recruitment of a City Manager in an amount not to exceed \$35,000 and to authorize a transfer from contingency (10010000-99000) to City Manager, Professional and Occupational (10011115-53320) for the payment to Springsted - Waters (\$24,500) and payment of necessary travel expenses (\$10,500). Discussion and Action.

The recruitment firm Springsted - Waters Executive Search was hired to execute the recruitment process for a new city manager. They will advertise the position, identify quality candidates, screen applications, conduct background and reference checks, academic verifications, and on-site interviews. Their fee for this process is \$24,500. The additional \$10,500 will be used for any travel expenses for candidates or the Mayor, Councilmembers or staff through this process.

Staff recommends that the Council approve funding for the recruitment of a City Manager in an amount not to exceed \$35,000 and to authorize a transfer from contingency (10010000-99000) to City Manager, Professional and Occupational (10011115-53320) for the payment to Sprinsted - Waters (\$24,500) and payment of necessary travel expenses (\$10,500).