



# City of Maricopa

## Legislation Text

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**File #:** MISC 14-79, **Version:** 1

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The Mayor and City Council shall discuss and possibly take action on a request by the Purchasing Manager to approve expenditures exceeding \$25,000 and previously approved limits for Fiscal Year 2015 pursuant to the City Purchasing Code, Article IV, Section 3-213(e) "Cumulative Annual Purchases in Excess of \$25,000" with: Aquatic Environmental Systems, Inc.; M & S Equipment; APD Power Center, Inc. Discussion and Action.

Per the City Purchasing Code contained in Chapter 03, Article IV, Section 3-213(e) Cumulative Annual Purchases in Excess of \$25,000 of the Maricopa City Code, expenditures that exceed \$25,000 need to be approved by City Council prior to execution of purchase orders. Some of these Purchases will also comply with Chapter 03, Article IV, Section 3-223 Cooperative Purchasing of the Maricopa City Code. Since it is nearly impossible to predict the precise time certain operational expenditures will meet or exceed the \$25,000 threshold and to keep operations running smoothly, the staff requests approval of these expenditures in excess of \$25,000 and previously approved limits but not to exceed the listed dollar amount without further Council approval.

AQUATICS ENVIRONMENTAL SYSTEMS, INC. is the firm that is being utilized for some of the unique and proprietary pool chemicals that is required for the pool system at Copper Sky MultiGen Center. This firm is currently on a cooperative contract with the Town of Gilbert and we are able to piggyback on that contract to take advantage of some cost savings. Currently for FY2014/2015, the encumbrances and expenditures are \$14,733.25. However, based on staff calculations, it is anticipated that the cost of these chemicals could exceed the \$25,000 limit before the end of the fiscal year. Therefore, staff is requesting to exceed the \$25,000 expenditure limit but not to exceed \$50,000 with Aquatics Environmental Systems, Inc.

M & S EQUIPMENT is a local firm that performs various truck and equipment repairs for the Fleet Management Department, the Police Department, the Parks Maintenance Division, and Public Works. Currently for FY2014/2015, the encumbrances and expenditures are \$17,580.36. City staff anticipates that the \$25,000 limit will be exceeded due to the additional equipment and the various repairs and services that need to be addressed. Therefore, staff is requesting to exceed the \$25,000 expenditure limit but not to exceed \$50,000 for M & S Equipment without further Council approval.

APD POWER CENTER, INC. is utilized by various City departments for parts, equipment, repairs and service on the fire trucks, street and maintenance equipment. As the Fire Department moves forward with the upgrading of the 2 reserve fire trucks, they anticipate that several items may be purchased from APD Power Center. Currently for FY2014/2015, encumbrances and expenditures are \$14,020.40. Staff anticipates that the \$25,000 limit will be exceeded and therefore, staff is requesting to exceed the \$25,000 limit but not exceed \$50,000 for APD Power Center, Inc. without further Council approval.

In order to facilitate timely purchasing of goods and services that are repetitive needs of various City departments, this request is to approve the continuing use of the identified firms. All purchases are reviewed to ensure maximum practicable competition and to ensure the prices are current.

No expenditure exceeding \$25,000 or exceeding the budgetary amounts, as previously approved by Council, shall be transacted without prior Council review and approval.

This item will be presented by Brian A. Ritschel, Finance Director.

Staff recommends the Mayor and City Council approve expenditures exceeding \$25,000 and previously approved limits for Fiscal Year 2015 pursuant to the City Purchasing Code, Article IV, Section 3-213(e) "Cumulative Annual Purchases in Excess of \$25,000" with: Aquatic Environmental Systems, Inc.; M & S Equipment; APD Power Center, Inc.