



# City of Maricopa

## Legislation Text

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The Mayor and City Council shall discuss and possibly take action on a request by the Purchasing Manager to approve expenditures exceeding \$25,000 and previously approved limits for Fiscal Year 2016 pursuant to the City Purchasing Code, Article IV, Section 3-213(e) "Cumulative Annual Purchases in Excess of \$25,000" with: VIP Auto Tire Services. Discussion and Action.

Per the City Purchasing Code contained in Chapter 03, Article IV, Section 3-213(e) Cumulative Annual Purchases in Excess of \$25,000 of the Maricopa City Code, expenditures that exceed \$25,000 need to be approved by City Council prior to execution of purchase orders. Some of these Purchases will also comply with Chapter 03, Article IV, Section 3-223 Cooperative Purchasing of the Maricopa City Code. Since it is nearly impossible to predict the precise time certain operational expenditures will meet or exceed the \$25,000 threshold and to keep operations running smoothly, the staff requests approval of these expenditures in excess of \$25,000 and previously approved limits but not to exceed the listed dollar amount without further Council approval.

VIP AUTO TIRE SERVCIES is a local auto repair shop that multiple City departments utilize for non-warranty repairs on all vehicles. Currently the FY2015/2016 encumbrances and expenditures are at \$41,604.56. On 7/1/2015 Council approved exceeding the \$25,000 limit but not to exceed \$40,000. Many of the repairs done by this firm are need to be completed quickly and based on past expenditures City Staff believes that we will exceed the \$40,000 limit before the end of the fiscal year. Therefore, staff is requesting to exceed the \$40,000 limit but not to exceed \$50,000 with VIP Auto Tire Services without further Council approval.

In order to facilitate timely purchasing of goods and services that are repetitive needs of various City departments, this request is to approve the continuing use of the identified firms. All purchases are reviewed to ensure maximum practicable competition and to ensure the prices are current.

No expenditure exceeding \$25,000 or exceeding the budgetary amounts, as previously approved by Council, shall be transacted without prior Council review and approval.

Staff recommends approval to exceed \$40,000 or previously approved limits, but not to exceed the stated dollar amounts without further Council approval.