



# City of Maricopa

## Legislation Details (With Text)

**File #:** MISC 14-25    **Version:** 1    **Name:** City Manager's Office - Restructure  
**Type:** Miscellaneous Item    **Status:** Passed  
**File created:** 3/19/2014    **In control:** City Council Regular Meeting  
**On agenda:** 4/1/2014    **Final action:** 4/1/2014

**Title:** The Mayor and City Council shall discuss and possibly take action on a proposed revision to the City Manager's Office organizational and staffing complement that removes two authorized positions and adds one new position to the approved 2014 Salary Plan. This action effectively replaces both the Public Information Officer (PIO) and the Assistant City Manager positions with an Assistant to the City Manager position. Discussion and Action.

**Sponsors:** Richard Clore

**Indexes:** Fiscal Policies and Management

**Code sections:**

**Attachments:** 1. Assistant to the City Manager - Reclassification Calculations 2014, 2. 2014 Salary Plan Updated 03-19-14, 3. City Manager's Office Poposed Org Chart 3-2014

Date	Ver.	Action By	Action	Result
4/1/2014	1	City Council Regular Meeting	Approved	Pass

The Mayor and City Council shall discuss and possibly take action on a proposed revision to the City Manager's Office organizational and staffing complement that removes two authorized positions and adds one new position to the approved 2014 Salary Plan. This action effectively replaces both the Public Information Officer (PIO) and the Assistant City Manager positions with an Assistant to the City Manager position. Discussion and Action.

The result of this action is to reorganize the structure of the City Manager's Office to become more efficient and responsive to all stakeholders by removing the PIO and the Assistant City Manager positions - both of which have been vacant for the last several months - to flatten the organization structure. While these two positions previously provided value in certain areas of responsibility, those duties can effectively be consolidated in the Assistant to the City Manager position.

The Assistant to the City Manager position had been funded in prior years, but was reclassified in July, 2013 to a new Intergovernmental Affairs Director to best meet the needs of the City at that time. The proposed Assistant to the City Manager will report directly to the City Manager and perform duties consistent with best practices in municipal operations.

The proposed action results in a savings of personnel costs estimated at \$126,218 in FY14-15, with an estimated savings of about \$20,872 for the remainder of the current fiscal year.

This item will be presented by Interim Human Resources Director Richard Clore.

Staff recommends Mayor and City Council approve the proposed revision to the City Manager's Office organizational and staffing complement that removes two authorized positions and adds one new position to the approved 2014 Salary Plan. This action effectively replaces both the Public Information Officer (PIO) and the Assistant City Manager positions with an Assistant to the City Manager position.