



# City of Maricopa

## Legislation Details (With Text)

**File #:** CON 18-35    **Version:** 1    **Name:** HeinfeldMeech Audit Services Contract  
**Type:** Contract    **Status:** Passed  
**File created:** 7/2/2018    **In control:** City Council Regular Meeting  
**On agenda:** 7/17/2018    **Final action:** 7/17/2018

**Title:** The Mayor and City Council shall discuss and possibly take action on awarding a contract to Heinfeld, Meech & Co. for one year for professional auditing services of City financial statements and impact fees. This Award of Contract is for an amount not to exceed \$57,950 and is in compliance with City of Maricopa Purchasing Code, Section 3-223, Cooperative Purchasing, utilizing City of Tucson Cooperative Contract #1171651, Auditing Services and City of Tucson Cooperative Contract #171674, Impact Fee Auditing Services.and will be paid from General Fund, Financial Services, Professional & Occupational (10011313-53320) . Discussion and Action.

**Sponsors:** Brenda Hasler

**Indexes:** Fiscal Policies and Management, Well Planned Quality Growth and Development

**Code sections:**

**Attachments:** 1. Contract, 2. Exhibit A - Tucson Audit Contract, 3. Exhibit B - City of Tucson DIF Audit Contract, 4. Exhibit C - Audit Quote, 5. Exhibit D - Impact Fees Quote, 6. Purchasing Summary

Date	Ver.	Action By	Action	Result
7/17/2018	1	City Council Regular Meeting	Approved	Pass

The Mayor and City Council shall discuss and possibly take action on awarding a contract to Heinfeld, Meech & Co. for one year for professional auditing services of City financial statements and impact fees. This Award of Contract is for an amount not to exceed \$57,950 and is in compliance with City of Maricopa Purchasing Code, Section 3-223, Cooperative Purchasing, utilizing City of Tucson Cooperative Contract #1171651, Auditing Services and City of Tucson Cooperative Contract #171674, Impact Fee Auditing Services.and will be paid from General Fund, Financial Services, Professional & Occupational (10011313-53320) . Discussion and Action.

In accordance with Arizona Revised Statutes (A.R.S.) Title 9, Section 481, the City of Maricopa is required to have financial statement audits completed annually. Additionally, the audit process includes examination of the Highway User Revenue Fund (HURF) and any other dedicated transportation funding.

The scope of the contract includes audits of the City’s a) Comprehensive Annual Financial Report (CAFR), b) Federal grant programs (Single Audit), and c) HURF fund/dedicated transportation funds. The scope also includes preparation of the required Annual Expenditure Limitation Report and Local Transportation Assistance Fund Report, if required.

In accordance with Arizona Revised Statutes (A.R.S.) Title 9, Section 463.05, the City of Maricopa is required to have a biennial certified audit of the municipality's land use assumptions, infrastructure improvements plan and development fees. This contract will be for 2 biennial audits ending with FY 2018.

This item will be presented by Financial Services Director, Brenda Hasler.

Staff recommends Mayor and City Council award a contract to Heinfeld, Meech & Co. for professional auditing services for one year under the City of Tucson Cooperative Purchasing agreements.