



# City of Maricopa

## Meeting Minutes - Final City Council Special Meeting

City Hall  
39700 W. Civic Center  
Plaza  
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**Mayor Nancy Smith**  
**Vice-Mayor Vincent Manfredi**  
**Councilmember Amber Liermann**  
**Councilmember Bob Marsh**  
**Councilmember Rich Vitiello**  
**Councilmember Henry M. Wade Jr.**

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Tuesday, August 23, 2022

5:00 PM

Council Chambers

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**1. Call to Order**

*The City Council special meeting was called to order at 5 p.m.*

**2. Roll Call**

**Present,** 6 - Mayor Smith, Councilmember Liermann, Councilmember Marsh,  
Councilmember Vitiello, Councilmember Wade, and Vice Mayor Manfredi

**3. Agenda Items**

**3.1 MISC 22-30**

The City Council shall discuss and possibly take action on selecting a method by which to fill the vacancy on the City Council. Discussion and Action.

*Mayor Smith stated she would present her proposal first and then the application could be discussed second. She stated that on Tuesday, August 23, 2022 City Council would decide the process and would be followed by an official announcement the next day and applications due to the City Clerk's Office by September 6, 2022 by close of business. She stated applications would be submitted to the Mayor and City Council by September 7th for review. She stated applications shall indicate that top three candidates would be selected on September 13, 2022 and would follow by interviews on a special meeting that same day at 6 p.m. She explained everything needed to be done in a public meeting and at the September 13 meeting, each member of the council would select three candidates, then the City Clerk would tally the result and the top three candidates would move on the interview process part of the meeting. She explained each candidate would be interviewed individually. A brief discussion ensued on previous processes. She explained the Council would have the option to go into an Executive Session to discuss and then return to the open meeting to nominate, vote and announce the successful candidate. She noted the successful candidate would be sworn in that same evening.*

*Councilmember Liermann commended the timeline. Vice Mayor Manfredi commended the timeliness but expressed concerns that the deadline would be too fast considering Labor Day. Discussion ensued regarding the timeline and consensus was in support of the proposed timeline. Discussion ensued regarding the tallying and Mayor Smith clarified what would happen in the case of a tie. City Attorney, Dennis Fitzgibbons clarified that, in the case of a tie, the Council could choose to re-vote or adjust as necessary. Vice Mayor Manfredi suggested having the swearing-in ceremony at the September 20, 2022 City Council Regular Meeting, in the first part of the meeting.*

*Consensus was to move the Oath of Office/Swearing in Ceremony at the September 20, 2022 regular meeting.*

*They reviewed the application and made the following adjustments: Verification of the phone number and fax number; removal of the "by-mail" option; add the word "required" after, the "Are you a full-time Maricopa resident," "Do you live within the City's incorporated limits," and "Are you a register voter" questions; removal of the "have you graduated from the City's, or any city's Leadership Academy" question; removing the question on the level of education; removing the "Have you ever ran for office, or plan on running" question and combining it with the "Have you ever served on any elected or appointed Boards, Committees, Commissions and etc.," question; and remove the last one, "Can you and will you work with others, even if they do not agree with you."*

*Next, they reviewed the short essay question and made the following adjustments: Question one as presented; second question as presented; third question as presented; fourth question as presented. After brief discussion it was decided to make resumes required and letters of recommendation optional. Clarification ensued on the residence requirement.*

**A motion was made by Councilmember Wade, seconded by Councilmember Vitiello, that the process for filling in the vacant City Council seat be Approved. The motion carried by a unanimous vote.**

#### **4. Executive Session**

**A motion was made by Vice Mayor Vincent Manfredi, seconded by Councilmember Bob Marsh, to go in to Executive Session at 5:32 pm. The motion carried unanimously.**

- 4.1 ES 22-32** The Maricopa City Council may go into executive session for the purpose of discussion or consultation with the City Attorney and designated representatives of the City in order to consider its position and instruct its representatives regarding the Presiding Judge Agreement, the terms thereof; and legal advice regarding the same, pursuant to A.R.S. §38-431.03(A)(1), (A)(3) and (A)(4).
- 4.2 ES 22-33** The Maricopa City Council may go into executive session for the purpose of discussion or consultation with the City Attorney and designated representatives of the City in order to consider its position and instruct its representatives regarding the Intergovernmental Agreement with Pinal County for co-located court services, the terms thereof; and legal advice regarding the same, pursuant to A.R.S. §38-431.03(A)(3) and (A)(4).
- 4.3 ES 22-34** The Maricopa City Council may go into executive session for the purpose of discussion or consultation with the City attorney regarding the process to fill the current or a potential future vacancy on City Council pursuant to A.R.S. §38-431.03(A)(3).

#### **5. Adjournment**

##### **Certification of Minutes**

**I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the special meeting of the City Council of Maricopa, Arizona, held**

on the 23rd day of August, 2022. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 6th day of September, 2022.

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Vanessa Bueras  
City Clerk