



City of Maricopa

Meeting Minutes - Final Budget and Finance Council Subcommittee

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Tuesday, April 21, 2020

2:00 PM

City Hall

1. Call To Order

The meeting was called to order at 2:03 p.m.

2. Roll Call

Mayor Christian Price, Vice Mayor Nancy Smith and Councilmember Manfredi were present.

3. Agenda Items

3.1 [BFCS 19-01](#)

City Manager Rick Horst will present the Budget and Finance Council Subcommittee with the City's preliminary draft fiscal year 2020-2021 operating budget as well as the Capital Improvement Plan budget. Discussion only.

City Manager Horst presented. He went over select achievements in FY2019-2020, including reduction in cost initiatives, Infrastructure/Capital Improvement Projects and Economic Development Activity. Also shows a reduction in primary and secondary tax rate. The total budget for the year is \$124,826,026. There was general discussion regarding the property tax cut. Next, City Manager Horst discussed new positions, including a Management Analyst in Administrative Services, Recreation Lead Specialist in Events, Recreation Lead Specialist in Youth/Senior Programming for Community Services, Revitalization and Transit Assistant and Animal Control Officer in Executive Services, Crime Scene Investigators (2), Police Officer (1), and School Resource Officer (3) in the Police Department, Lead Street Projects (2), Facilities Maintenance Techs (2), Fleet Mechanic, Fleet Technician, Maintenance Worker – Sanitation Transfer Stations (recycling) (2) for Public Services. He discussed personnel salary and benefits. He stated that the Police Officers, Police Sergeants and Fire Memorandum of Understanding (MOU's) were completed and would be coming before council in an e-session on May 5, 2020. He added that salary projection was based on contractual MOU's and general employee equity was 4% which included 4% steps increases for public safety personnel and 2.5% increases for general employees coupled with 1.5% potential increase based on performance.

Next, he discussed Capital Improvement Projects (CIP) next and noted that no projects relied on new funding. He stated General Fund supported projects could be deferred pending general obligating revenue needs. He detailed each CIP project and noted that capital equipment was funded through the Asset Replacement Fund established in FY 2019. Key fiscal management practices were discussed next. He suggested a couple of new policies including implemented an internal policy of budgeting 37.5% for personnel costs, 37.5% for street maintenance costs and 25% for Capital Project costs from HURF (Highway User Revenue Funds). The next policy was a County Road Tax policy that the City implemented as an internal policy of budgeting

of these funds exclusively for street maintenance.

Next, City Manager Horst discussed the FY 2019-2020 Year-End expectations. He stated revenues were expected to exceed expenditures by approximately \$1.2 million. He stated these funds would be deposited into reserve accounts and provide an additional hedge against revenue stabilization for FY2020-2021. Vice-Mayor Smith praised City Manager Horst and staff for the presentation of the budget.

This presentation was heard.

4. Adjournment

The meeting was Adjourned at 4:10 p.m.