

## Planning and Zoning Commission Actions

### Regular Meeting January 11, 2020

<b>6:00 pm Call to Order</b>	A regular meeting of the City of Maricopa Planning and Zoning Commission was held Monday, January 11, 2021 at City Hall (39700 W. Civic Center Plaza, Maricopa, AZ 85138). The meeting was called to order at 6:00 pm by Chair Huggins.
<b>Invocation</b>	Commissioner Irving delivered the invocation.
<b>Pledge of Allegiance</b>	Vice Chair Sharpe led meeting attendees in the Pledge of Allegiance.
<b>Roll Call</b>	Present: Chair Huggins, Commissioner Yocum, Commissioner Irving, Commissioner Frank, Vice Chair Sharpe.  City representatives present: Economic & Community Development Deputy Director Rodolfo Lopez, Assistant Planner Peter Margoliner, Senior Planner Byron Easton, Council Member Rich Vitiello
<b>Call to the Public</b>	<ul style="list-style-type: none"> <li>Deputy Director Rodolfo Lopez Spoke on behalf of Ryan Wozniak.</li> </ul>
<b>Agenda Item 4.1: Approval of Minutes</b>	<u>November 9, 2020</u> : Commissioner Irving Moved to approve the Minutes from November 9, 2020 Planning and Zoning meeting Vice Chair Sharpe Seconded. Motion passed, 6-0.
<b>Agenda Item 5.1:</b>	<p><b>5.1</b> The Commission shall review the proposed changes to the Planning and Zoning Commission Bylaws. <b>Discussion and Action.</b></p> <ul style="list-style-type: none"> <li>Assistant Planner Peter Margoliner begins his presentation.</li> <li>Peg Chapados spoke regarding the change to the zoning code.</li> <li>Commissioner Irving asked for clarification on what changes were made to the bylaws.</li> <li>Chair Huggins and Assistant Planner Peter Margoliner explained the extension tot the window of time for appointing new P&amp;Z members during a council election year.</li> <li>Vice Chair Sharpe motions to pass, Commissioner Yocum seconds.</li> <li>Motion Passes 6-0</li> </ul>
<b>Agenda Item 5.2</b>	<p><b>5.2</b> The Commission shall hear a presentation from staff on the proposed updates to the City's Single Family Residential Design Guidelines. <b>Discussion Only.</b></p> <ul style="list-style-type: none"> <li>Senior Planner Byron Easton begins his presentation.</li> </ul>

	<ul style="list-style-type: none"> <li>• Vice Chair Sharpe asks about the flexibility of our guidelines and would like to see the 2-story garage product be more fleshed out in the guidelines.</li> <li>• Senior Planner Byron Easton states that “garages and driveways” already address these issues to some extent.</li> <li>• Commissioner Frank echoes the feelings of Vice chair Sharpe</li> <li>• Commissioner Frank wants to also include four car garages.</li> <li>• Commissioner franks want to address coach lights</li> <li>• Chair Huggins wants to have the SFRG looked at by legal.</li> <li>• Peg Chapados mentions that coach lights are necessary but street lights can be limited if we want to keep a dark sky</li> <li>• Peg Chapados would like to see SEPTED beefed up a little.</li> <li>• Peg Chapados commends staff for the mix of materials.</li> <li>• Vice Chair Sharpe comments on the possibility to include tiny homes in the guidelines.</li> </ul>
<b>Agenda Item 5.3</b>	<p><b>5.3</b> The Commission shall hear a presentation from staff on the proposed amendments to the City's zoning code. <b>Discussion Only.</b></p> <ul style="list-style-type: none"> <li>• Deputy director Rodolfo Lopez begins his presentation.</li> <li>• Commissioner Frank is concerned about the elimination of the heritage district committee.</li> <li>• Commissioner Frank has comments on the mobile food vendor section of the code. Page 22 under insurance bullet 5</li> <li>• Commissioner Irving was wondering why the heritage district committee is being disbanded and he doesn't want to see it eliminated.</li> <li>• Commissioner Irving wants to know how many daycare facilities are in single family residences.</li> <li>• Deputy Director Rodolfo Lopez says that we do have a general ideas of how many we have in the city.</li> <li>• Commissioner Irving is asking how daycares are enforced in neighborhoods.</li> <li>• Deputy Director Rodolfo Lopez says that these are generally conditioned.</li> <li>• Chair Huggins wants to know what the licensing difference is between facilities in residential to commercial areas.</li> <li>• Vice Chair Sharpe wants to clarify the intent of the technical advisory committee.</li> <li>• Deputy Director Rodolfo Lopez mentions that this is more of an operational committee used to gather feedback.</li> <li>• Commissioner Yocum wants to know why the members of the heritage district committee aren't attending.</li> <li>• Peg Chapados was invited to comments by Commissioner Yocum</li> <li>• Deputy Director Rodolfo Lopez reminds the P&amp;Z that the reason why the heritage district committee is being disbanded is because of lack of quorum and public engagement.</li> </ul>

	<ul style="list-style-type: none"> <li>• Rich Vitiello speaks on the heritage district committee not meeting due to covid.</li> <li>• Chair Huggins does not want the committee to be disbanded.</li> <li>• Commissioner Yocum mentions number 5 under mobile food vendors, needs to be revised.</li> <li>• Commissioner Yocum brings up shopping carts, he wants to know what is being done about existing facilities.</li> <li>• Deputy Director Rodolfo Lopez mentions that a separate ordinance is being proposed for that</li> <li>• Commissioner Yocum is delighted that the public input notification radius has been expanded.</li> <li>• Chair Huggins brings up shipping container storage.</li> <li>• Commissioner Yocum on page 311 is confused by open space requirements.</li> <li>• Chair Huggins wants to know if we need some sort of guideline to keeping desert areas.</li> </ul>
<b>Agenda Item 6.0:</b> <b><u>Report from</u></b> <b><u>Commission</u></b> <b><u>and/or Staff</u></b>	<ul style="list-style-type: none"> <li>• Deputy Director Rodolfo Lopez updates the commission on the next P&amp;Z meeting February 8th</li> </ul>
<b>Agenda Item 7.0:</b> <b><u>Executive Session</u></b>	There was no executive session.
<b>Agenda Item 8.0:</b> <b><u>Adjournment</u></b>	Commissioner Yocum motioned to adjourn the meeting at 7:18p.m. Vice Chair Sharpe seconded. Motion passed unanimously, 6 -0.

I hereby certify to the best of my knowledge, that the foregoing Actions are a true and correct copy of the Actions of the regular meeting of the Planning and Zoning Commission held on the 11<sup>th</sup> of January 2021. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 11<sup>th</sup> day of January, 2021  
Peter Margoliner, Assistant Planner