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## PURCHASING SUMMARY

City of Maricopa Purchasing Office

Janitorial Services – City Wide RFP # 18FAC76242017

In accordance with City of Maricopa, Purchasing Code, Article IV, Section 3-215, the City issued a solicitation for Janitorial Services – City Wide. The contract term would be for one (1) year with the option of four (4) one year renewals.

Adequate public notice was given by placing the Request for Proposal ("RFP") on the City's web site, <a href="https://www.maricopa-az.gov">www.maricopa-az.gov</a>, on August 14, 2017. The RFP was also advertised in the local paper on August 18, 2017, August 22, 2017, August 24, 2017 and August 27, 2017.

The Request for Proposals closed on September 7, 2017.

The City of Maricopa, Public Works department reviewed and worked with the Purchasing Staff to develop specifications and solicit Request for Proposal for (RFP) # 18FAC7242017. This RFP was competitively solicited and tentatively awarded to Carnation Building Services, INC.

Based on the detailed proposal review done by an evaluation team that was comprised of City of Maricopa Staff and consensus on an award recommendation, it is recommend that the contract for the Janitorial Services – City Wide be awarded to Carnation Building Services, INC.

Respectfully submitted,

Kathleen Shipman, BSBA, CPPB

Purchasing Manager November 11, 2017