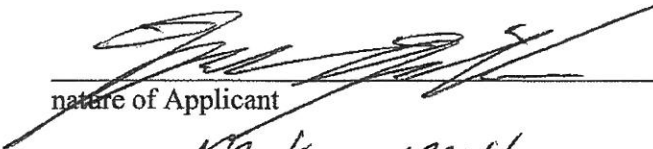


ADDRESS CHANGE APPLICATION
Applications can be emailed to: dspermits@maricopa-az.gov

SECTION I: APPLICANT CONTACT INFORMATION	
Applicant Name:	<u>Desert Cedars HOA ATTN: City Property Management</u>
Mailing Address:	<u>4645 East Cotton Gin Loop Phoenix, AZ 85040</u>
Phone:	<u>602-437-4777 x2153</u> Fax: <u>602-437-4770</u>
Email:	<u>MMiller@Cityproperty.com</u>
Please specify best mode of product delivery:	<input checked="" type="checkbox"/> Email <input type="checkbox"/> Mail
SECTION II: ADDRESS CHANGE INFORMATION	
Existing address:	<u>Brittlebrush Lane</u>
Proposed address:	<u>Desert Cedars Drive</u>
Alternative 1:	_____
Alternative 2:	_____
Justification for change:	<u>There are no house addresses on Brittlebrush Lane, this request would extend Desert Cedars Drive and remove Brittlebrush Ln.</u>

I have read this Street Name Change Application and understand that if my application is not complete in all respects it will not be processed until such time as it is complete. I also understand that it may take up to four weeks to receive a response to this application.

 _____
Signature of Applicant Date 5/1/2017 Sig
Mark Miller _____
Print Name Prin

OFFICE USE ONLY		
Date of Submittal: _____	Fees: _____	Receipt #: _____
Date of Completion: _____	Accepted by: _____	
Staff Comments: _____		



Check Request / Product Usage

ASSOCIATION NAME Desert Cedars ASSOCIATION ID DRC

Pay to:	NAME <u>City of Maricopa</u>	ACCOUNTING USE ONLY
	ADDRESS _____	CHECK NO. _____
	CITY <u>Give to Rhett</u> STATE _____ ZIP _____	CHECKING ACCT. NO. _____
For: (EXPLAIN)		DATE WRITTEN _____
<u>Change street name from Brittlebush to Desert Cedars</u>		DATE MAILED _____
Pieces Mailed _____		

<p align="center">- Product Usage -</p> <p>Copies: _____ Admin Fee _____</p> <p>Colored Paper: _____ Postage Used _____</p> <p>Envelope #10: _____ Other: _____</p> <p>Labels for #10: _____ Other: _____</p> <p>Envelope #9: _____ Other: _____</p> <p>Label for #9: _____ Other: _____</p> <p>Envelope - Remittance: _____ Total \$: _____</p>	<p align="center">Payments</p> <table border="0"> <tr> <td align="center">ACCT. NO.</td> <td align="center">AMOUNT</td> </tr> <tr> <td align="center"><u>5395</u></td> <td align="center">\$ <u>500.00</u></td> </tr> <tr> <td>_____</td> <td>\$ _____</td> </tr> <tr> <td>_____</td> <td>\$ _____</td> </tr> <tr> <td>_____</td> <td>\$ _____</td> </tr> <tr> <td>_____</td> <td>\$ _____</td> </tr> <tr> <td>_____</td> <td>\$ _____</td> </tr> <tr> <td>_____</td> <td>\$ _____</td> </tr> </table>	ACCT. NO.	AMOUNT	<u>5395</u>	\$ <u>500.00</u>	_____	\$ _____	_____	\$ _____	_____	\$ _____	_____	\$ _____	_____	\$ _____	_____	\$ _____
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_____	\$ _____																
_____	\$ _____																

RECEIVED
 Other: _____
CPMC
 MAY 09 2014

ACCT # _____
 APPROVED BY _____
 DATE _____

Rhett
 REQUESTED BY

ACCOUNTING APPROVAL

ADMINISTRATIVE REVIEW APPLICATION

SECTION I: PROPERTY INFORMATION															
Project Name: <u>Desert Cedars Homeowners Association</u>															
Address: <u>4645 E. Cotton Gin Loop, Phoenix, AZ 85040</u>															
SECTION II: APPLICANT INFORMATION															
Name: <u>Linda Huggins -- Desert Cedars HOA</u>															
Mailing Address: <u>Same</u>															
Phone: <u>520-414-8270</u>	Fax: _____														
Email: <u>lindaahuggins@aol.com</u>															
SECTION III: REQUEST															
Describe your request, also indicating any deviations from previous approvals granted by the City: <u>Change the street name from Brittlebush to Desert Cedars</u>															
<u>This will make the road which cuts through the middle of the community all one name from 347 to Bowlin.</u>															
SECTION IV: SUBMITTAL REQUIREMENTS															
Please provide the following (attach additional sheets):															
Office Check-in Use Only	<table style="width: 100%; border: none;"> <tr> <td style="width: 150px;">Applicant Checklist</td> <td></td> </tr> <tr> <td><input type="checkbox"/> Project Narrative</td> <td></td> </tr> <tr> <td><input type="checkbox"/> Five (5) copies of 24" x 36" site plan</td> <td></td> </tr> <tr> <td><input type="checkbox"/> Photographs / artwork depicting subject from the north, south, east and west</td> <td></td> </tr> <tr> <td><input type="checkbox"/> Letter from property owner granting permission for this request or verifying that applicant is the property owner</td> <td></td> </tr> <tr> <td><input type="checkbox"/> Copy of current business license (if applicable)</td> <td></td> </tr> <tr> <td><input checked="" type="checkbox"/> \$500 +/- depending on Zoning Administrator Determination</td> <td></td> </tr> </table>	Applicant Checklist		<input type="checkbox"/> Project Narrative		<input type="checkbox"/> Five (5) copies of 24" x 36" site plan		<input type="checkbox"/> Photographs / artwork depicting subject from the north, south, east and west		<input type="checkbox"/> Letter from property owner granting permission for this request or verifying that applicant is the property owner		<input type="checkbox"/> Copy of current business license (if applicable)		<input checked="" type="checkbox"/> \$500 +/- depending on Zoning Administrator Determination	
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<input type="checkbox"/> Copy of current business license (if applicable)															
<input checked="" type="checkbox"/> \$500 +/- depending on Zoning Administrator Determination															

L. Huggins
 Signature of Applicant

Linda Huggins
 Print Name

04.16.14
 Date

OFFICE USE ONLY	
Accepted/logged by: _____	Date of Submittal: _____

From: Mark Miller
To: [Kazi Haque](mailto:Kazi.Haque@maricopa-az.gov)
Subject: RE: Desert Cedars Street Name Change
Date: Tuesday, September 26, 2017 11:04:15 AM
Attachments: [image002.png](#)
[image003.png](#)
[image004.png](#)
[image005.png](#)
[Minutes-8070521.pdf](#)
[Desert Cedars August 2017 Meeting Sign In Sheet.pdf](#)
[Desert Cedars HOA August 2017 Agenda.pdf](#)
[Minutes DC HOA Reg Session 2017-6-8.pdf](#)

Hi Kazi,

The first meeting where the Board approved the \$500 expenditure to start this street name change was April 16th of 2014 (Minutes Attached). I don't have an owner sign in sheet from that meeting, and it wasn't mentioned specifically on the agenda as it was done by an email vote of the Board and ratified at that 2014 meeting. The issue wasn't brought back up until I started last year and it's been on the agenda every month and will be until it's completed. Attached is the August meeting agenda, sign in sheet, and the minutes. I thought the next step was the letter to the owners within 300 ft. of the center of the street.

From: Kazi Haque [mailto:Kazi.Haque@maricopa-az.gov]
Sent: Monday, September 25, 2017 5:30 PM
To: Mark Miller <mmiller@cityproperty.com>
Subject: FW: Desert Cedars Street Name Change

I left you another voicemail. If you recall, we discussed having the street name change item on the agenda.

You mentioned it was placed in one of the meetings in summer. I will need the following:

- HOA agenda
- Minutes from the meetings
- List of attendees

If you don't have the above documents, per Street Name Change Policy, you will need to hold a Neighborhood meeting and gather all the information requested above.

I will be out of the office until 2 pm, but can meet with you or contact me by phone. This is time sensitive.

The City Council meeting (public hearing) is scheduled for October 17 at 7 pm.

Thank you.

Kazi Neaz –E- Haque
Zoning Administrator
Development Services

p: 520-316-6985
C: 520-251-1884
f: 520-568-9120

Kazi.Haque@maricopa-az.gov

39700 West Civic Center Plaza, Maricopa, Arizona 85138
City Hall Open Monday-Thursday, 7:00 a.m.-6:00 p.m., closed Friday

Desert Cedars Homeowners Association
April 16, 2014
General Session
Minutes of the Meeting of the Board of Directors

In Attendance:

Linda Huggins
Tim Hamlin
Ted Yocum
Jeanne Crowe
Joan Koczor

Absent:

Also in Attendance:

Rhett Homan, Community Manager, City Property Management Co
H&N Landscape

Call to Order

There being a quorum present, the meeting was called to order at **6:15pm**, by **Linda**.

Landscape Grass Water Schedule

Discussion of the areas to water and to adding Bermuda seed

A motion was made and seconded, that the following resolution be adopted:

RESOLVED; to continue the green Bermuda grass areas as we have in the past and to add Bermuda seed with a NTE of \$750 in areas where it is needed. Landscape walk will help to identify these areas.

The motion was carried and the resolution adopted by an affirmative vote.

Approval of Minutes

A motion was made and seconded, that the following resolution be adopted:

RESOLVED; that the general session minutes of the Board of Directors of the Association held **January 15, 2014**, are a true and accurate record of the meeting and are hereby ratified.

The motion was carried and the resolution adopted by a unanimous affirmative vote.

Email Ratification

Discussion of the email for renewal of the annual insurance policy

A motion was made and seconded, that the following resolution be adopted:

RESOLVED: that unanimous email consent for accepting of the proposals for the plant replacement in the amount of \$3,742.71; for the unanimous email consent for accepting the granite refreshing project on Bowlin in the amount of \$25,804.46 to be paid from reserves; for the unanimous email consent for the stump grinding in the amount of \$2,004.64; for the unanimous email consent for the purchase of the A-Frame signs in the amount of \$380.01 **and for the Brittlebush street name change cost of \$500.**

The motion was carried and the resolution adopted by a unanimous affirmative vote.

Pest Control

Discussion of proposal for gopher treatment and pest control

A motion was made and seconded, that the following resolution be adopted:

RESOLVED; to accept the proposal for gopher control in the amount of \$996 and the quarterly service at \$70.00 from Defense Pest Control

The motion was carried and the resolution adopted by an affirmative vote.

Pest Control

Discussion of current contract with Burns Pest Control

A motion was made and seconded, that the following resolution be adopted:

RESOLVED; to issue a 30 day termination notice to Burns Pest Control

The motion was carried and the resolution adopted by an affirmative vote.

Spring Fling

Discussion of Annual Spring Fling for 2015

A motion was made and seconded, that the following resolution be adopted:

RESOLVED; to have the 2015 Annual Spring Fling on March 22, 2015

The motion was carried and the resolution adopted by a unanimous affirmative vote.

Desert Cedars HOA Board Meeting Attendees

August 11, 2016

Homeowner's Name	Lot # or Owner's Street Address	Mailing Address (if different)	Contact Phone#	E-mail Address
Mark Bourassa	45031 W. Bahia Dr		602-819-2126	Markbourassa1@gmail
Jeanne Clouse	44161 W. Juniper		520-568-1530	
Cynthia Marsh	44181 W. Buckhorn		520-568-1920	
M Glen	44955 W. Cypress		67365-8934	
Tom Myers	20503 N. Arrow Ave		480-397-6876	

"THANK YOU FOR ATTENDING AND PARTICIPATING"

**Desert Cedars Homeowners Association
Board of Directors Meeting**

August 10, 2017

**Copper Sky Recreation Center
Multi-Purpose Room A - Room 120
44345 W MLK Jr. Blvd.
Maricopa, AZ 85138**

Meeting Decorum: The Board of Directors meets regularly to conduct the business of the Association. Per AZ Revised Statutes a "member" may comment on an agenda item after a motion has been made, seconded, and discussed by the Board, before the Board votes on the motion. Please be respectful while others are speaking, and keep in mind the Board will not necessarily respond, but will take member comments under advisement. Also, the Board has placed on the agenda a 15-minute period for open comment by members present, with each member limited to 2-minutes to: State your name, Lot #, street address, and then your question, concern, or idea.

6:15 PM - 8:00 PM (Regular Session)

AGENDA

- I. Call Meeting to Order**
 - a) Roll Call

- II. Guest Speaker: Jon Corwin, VP/GM, Global Water**
 - a) Global Water's New Customer Portal

- III. Landscape Report -- ILM**

- IV. Approval of Previous Meeting Minutes**

- V. Committee and Task Force Reports**
 - a) Architectural Committee
 - b) Landscape Committee
 - c) Budget Committee
 - d) Water Task Force

- VI. Management Report**
 - a) Status Update: Progress/Problems/Plans
 - b) Vendor contracts coming up for renewal/expiration
 - c) Update: Owners' dispute on rebuilding shared block wall

- d) Update: Wall damage insurance claim and repair
- e) Update: Brittlebush street name change

VII. Financial Report

- a) Manager's Report
- b) Treasurer's Report

VIII. Old Business

- a) No-Solicitations Subdivision Signage
- b) Mailbox Numbers Replacement
- c) Mailbox Structure Signage re:Postings
- d) Installation of new dog waste stations, re-installation of foam-footed stations
- e) Landscape Committee recommendation re: additional trash cans
- f) Owner request for consideration re: canopy over tot lot equipment
- g) Vendor contract end/renewal dates on Board Portal
- h) Street Light Change to LED
- i) Changes in ARS 33-1248 and 33-1804 effective August 9, 2017

IX. New Business

X. Open Comments

XI. Set Next Meeting Date/Time

XII. Adjournment

Desert Cedars Homeowners Association Board of Directors Meeting Minutes

June 8, 2017 (Regular Session)

- I. Called to Order 6:16 PM, Copper Sky Police Substation Meeting Room, 17985 N. Greythorn Dr, Maricopa, AZ 85138
 - a. Roll Call: Present: Terrell Hoffman (President), Dale Brinkman (Treasurer), Bob Marsh (VP/Secretary), with Mark Miller (Property Manager); Absent: Tim Hamlin (Member), Ron di Maria (Member)
- II. Landscape Maintenance Vendor Report – ILM unable to attend
 - a. In ILM's absence, pest control vendor, Defense Pest Control presented an update on progress vs. gophers and other varmints
 - i. Things are looking better gopher-wise, due to a monthly schedule focusing on 4 quadrants of the property, one each week
 - ii. Defense is using orange flags to indicate a treated gopher mound; treatment is a horseshoe-shaped area, and they will pick up the flags 4 weeks post-treatment going forward.
 - iii. They suggest that we put pink fiberglass insulation cutouts in our irrigation valve boxes to help eliminate bee infestations
 - iv. They do monthly tot-lot inspections and treatments, focusing especially on spiders, webs, and ants.
 - v. They will send CPM their rotation schedule and quadrant maps.
 - vi. Dale questioned the billing/accounting process as the pest control bills seem to be mis-coded by CPM. Mark to follow up.
- III. Approval of Previous Meeting Minutes – Moved (Dale)/2nd (Bob) Approved (Unan.)
- IV. Board and Committee Member Ethics Policy
 - a. Ethics Training – Luke Panter, an owner and experienced ethics instructor, presented a review of our proposed policy and made three constructive suggestions for edits to the doc.
 - b. Discussion: Board agreed with Luke's suggestions. Revised doc is to be presented and potentially voted on in the July board meeting.
- V. Committee and Task Force Reports
 - a. Landscape Committee
 - i. Terrell discussed how there is now a committee member assigned to each section of the property, with responsibility to report back to the committee with pictures
 - ii. Terrell clarified that we get 104 hours per week of work from ILM: 80 hours of labor, supervision, and irrigation technician work.
 - b. Architecture Committee
 - i. Dale reports they are facing 2 current ARs: 1 paint and 1 window replacement
 - ii. They are having issues with CPM's voting app, having to use a manual bypass
 - iii. They need a policy rewrite
 - c. Budget Committee
 - i. Dale reports they had 2 Budget Committee meetings in the past month, one to review Water Task Force report and recommendations, reserve fund process; And one to Drill into costs for reparation of Tract G and all other tracts.
 - ii. Worked on the budget aspects of reducing turf area property-wide by eliminating most turf on slopes as slopes require excess watering and are difficult to keep green
 - iii. Applying Tract G principles property-wide could reduce water expense up to 50%
 - iv. There was discussion from the floor re: getting funding to start on Tract G reparation asap.
 - v. Budget committee is to meet and then communicate with Landscape Committee prior to next Board meeting. Goal is to work toward a workable, sustainable plan that works for

both committees. It might take a Reserve Study update before we can commit budget dollars.

- d. Water Task Force
 - i. Bob and Dale reported that they had a good meeting with Jason Thuneman at Global Water and that Global sounded very enthusiastic about working with us toward a solution to our water problem.
 - ii. We've had some issues with the new Neptune water meters on our ¾" lines, serving drip systems in Tracts A, C, E, and F. They were not working – no readings.
- VI. Management Report
 - a. Status Update: Progress/Problems/Plans – n/a
 - b. Vendor contracts coming up for renewal/expiration – n/a
 - c. Workable Board Calendar – Mark indicated that version 1 is posted on the board portal.
 - d. Wall damage insurance claim – Police report has been passed to our insurance agency. Numbers so far indicate that the HOA's coverage could be \$8200 less \$300 depreciation and \$1000 deductible. Mark was urged to expedite, for the sake of the owner and renter.
 - e. Street name change update – Legal notice letter is going out from the City of Maricopa to all homes within 300 feet of the centerline of Brittlebush/Brittlebrush.
 - f. Light repairs – Mark report all are working now. Anyone noticing a mailbox solar flood light not working, please report to Mark asap.
- VII. Financial Report
 - a. Manager's Report – Mark reports that we have \$190,639.50 in our Reserve Fund, and are 72% funded, and that we have \$14,593 in operating income, year-to-date.
 - b. Treasurer's Report – Dale reports that we are ~\$14,000 ahead vs. budget for watering YTD, thanks to careful water management during the winter and spring and significant leak repairs in the large diameter water lines. We are now doing irrigation system repairs on down the line and project using some of this surplus on needed repairs.
- VIII. Old Business
 - a. No-Solicitations Subdivision Signage - Tabled
 - b. Mailbox Numbers Replacement – Mark is on it.
 - c. Mailbox Structure Signage – Signage is ordered saying "City Law Prohibits All Posting"
 - d. Vendor Contracts' expiration/renewal dates on Board Portal – ark is to add these to the calendar asap.
 - e. Violations Enforcement Policy – Steena Stencil at CPM is working on it and should have it for the July Board meeting.
- IX. New Business
 - a. Additional trash can recommendation: Tabled
 - b. Installation of dog waste stations - Tabled
 - c. Tot lot canopy request – Tabled. Mark is getting quotes.
 - d. Attorney selection – Stratman Law Firm selected, continuing their work with us.
- X. Open Comments
 - a. Request for pest control article in the newsletter
 - b. Owner requested better use of Robert's Rules of Order for meetings to reduce disorder in these Board meetings, claiming that disorder repels owner participation and is not a good use of time.
- I. Annual Vendor Performance Review: Defense Pest Control - Tabled
- XI. Next meeting date/time: July 13th, 6:15PM, Copper Sky Police Substation
- XII. Adjournment: 8:56PM

NOTICE OF PUBLIC HEARING

PROPOSED STREET NAME CHANGE

DESERT CEDARS SUBDIVISION

Case # ADDR 17-02

City Council Public Hearing

October 17, 2017 @ 7 p.m.

City Hall
39700 W. Civic Center Plaza
Maricopa, AZ 85138

NOTICE IS HEREBY GIVEN THAT the above-mentioned public hearing will be held at the above-stated date, time, and location. The purpose of the public hearing is to receive public comments for a street name change request at Desert Cedars Subdivision, Case # ADDR 17-02.

You are receiving this notification because the City of Maricopa received a petition (application) from the Desert Cedars Home Owners Association (HOA), to change the name of Brittlebush Lane to Desert Cedars Drive. The request is to change the street name from Brittlebush Lane to Desert Cedars Drive. The proposed change is to make the road which cuts through the middle of the community all one name, and which begins at the intersection of John Wayne Parkway (SR-347) and ending at Bowlin Road to the south within Desert Cedars Subdivision.

Due to an error at the platting stage, this collector street ended with two street names: Desert Cedars Drive and Brittlebush Lane. This is very confusing for wayfinding and emergency services and does not meet general street naming convention standard.

Anyone wishing to appear and make comment is encouraged to attend. Written comments are welcome and, if received prior to the meeting, will be included in the record. All comments or appeals should be sent in written form to the Development Services Department, Attn: Kazi Haque, 39700 W. Civic Center Plaza, Maricopa, AZ 85138. Please include name, address, telephone number and signature. For questions, please contact Kazi at Planning Division at 520-316-6985, via email at kazi.haque@maricopa-az.gov

For more information, please visit the City's Planning Division website at www.maricopa-az.gov/web/planning-zoning or contact the City at 520-316-6985 with any questions or comments. Copies of the affected street names in maps may be available for viewing at the front counter of City Hall.

Dated this 28th day of June
Vanessa Bueras, City Clerk
Published in the Casa Grande Dispatch, October 1, 2017.

Dear Owner,

You are receiving this notification because the City of Maricopa received a petition (application) from the Desert Cedars Home Owners Association (HOA), to change the name of Brittlebrush Lane to Desert Cedars Drive (see map). The request is to change the street name from Brittlebrush Lane to Desert Cedars Drive. The proposed change is to make the road which cuts through the middle of the community all one name, and which begins at the intersection of John Wayne Parkway (SR- 347) and ending at Bowlin Road to the south within Desert Cedars Subdivision.

On behalf of the Desert Cedars HOA, Mr. Mark Miller, Community Manager representing City Property Management Company submitted a Street Name Change Application for processing.

Due to an error at the platting stage, this collector street ended with two street names: Desert Cedars Drive and Brittlebrush Lane. This is very confusing for wayfinding and emergency services and does not meet general street naming convention standard.

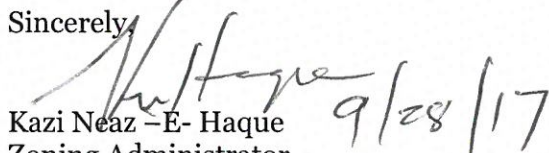
Since your property falls within 300 feet radius of the street to be renamed. Please consider this letter your formal notice of the street name change request.

The HOA Board had approved this petition to change the street name and paid the application fee to the City. This is the last step in the approval process, which according to city policy requires a public hearing and City Council action and approval by resolution. The City Council public hearing will be held on October 17, 2017, at the City Hall at 7 pm.

Any owners that any concerns or questions, should attend the monthly Desert Cedars HOA Board of Directors meeting to inform the Board, or send a letter directly to Mark Miller, Community Manager Desert Cedars HOA – mmiller@cityproperty.com

In addition, if any owners have any concerns or questions, they should contact or send written comments to Kazi Haque, zoning administrator, Development Services Department 39700 W. Civic Center Plaza, Maricopa, AZ 85138. Alternatively, you can call at 520-316-6985 or email: Kazi.Haque@maricopa-az.gov

Sincerely,


Kazi Neaz -E- Haque
Zoning Administrator
Development Services

9/28/17