



Community Services Department Reorganization

June 18, 2013



Copper Sky Recreation Complex

- The complex will be open to the public Spring 2014
- The complex has a 52,000 square foot multi-gen/aquatic center and 98 acre regional park
- Staff is needed to operate and maintain the two facilities

A. Copper Sky Regional Park

- Administration and maintenance is needed for the regional park
- Staff needed:
 - Parks Manager
 - Two Crew Leaders
 - Irrigation Technician
 - Eight full-time Parks Workers
 - Six part-time Parks Workers

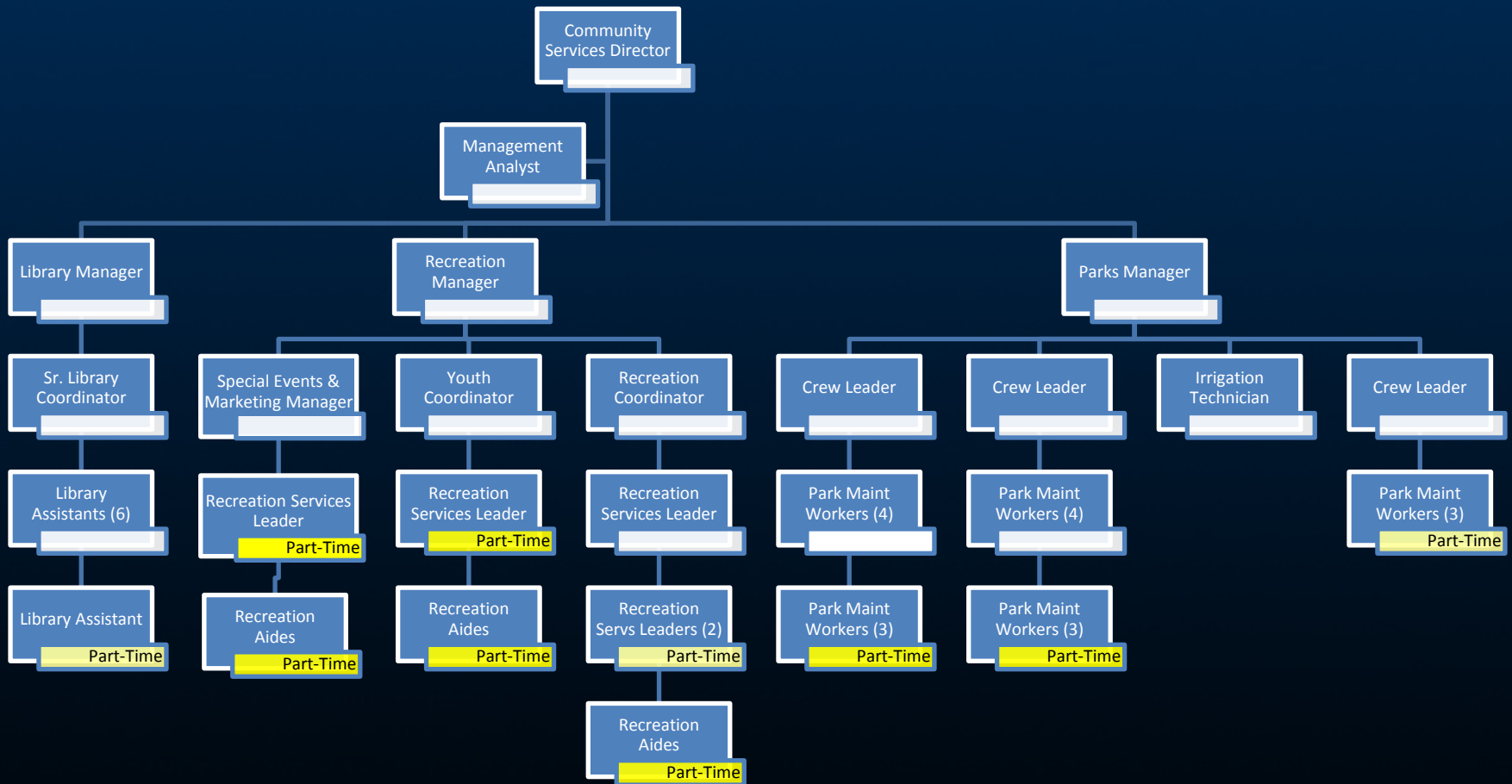
Copper Sky Multi-gen/Aquatic Center

- How the center will be managed will determine the staffing needs for the facility
- The regional complex will also expand the opportunity to grow the current recreation programs and create new programs

B. Third Party managed facility

- Positions are needed to manage the contract and assist with the recreation programs at the new complex
- Staff needed if third party managed
 - Recreation Manager
 - Special Events/Marketing Manager
 - Various part-time recreation staff

Third Party Managed Facility



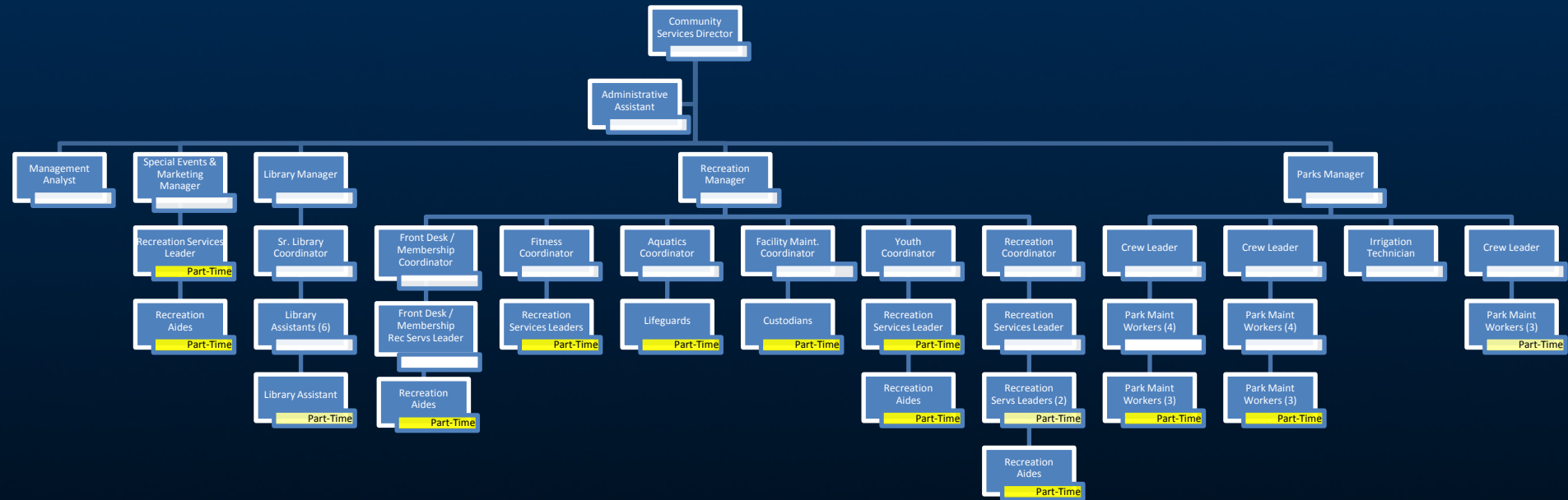
C. City managed facility

- Positions are needed to operate and maintain the facility
- Staff needed if City managed
 - Recreation Manager
 - Special Events/Marketing Manager
 - Fitness Coordinator
 - Aquatics Coordinator
 - Front Desk/Membership Coordinator

C. City managed facility

- Front Desk/Membership Recreation Services Leader
- Facilities Maintenance Coordinator
- Administrative Assistant
- Various part-time aquatic, recreation and custodial positions

City Managed Facility



D. Department Reclassifications

- Several positions in the department need to be reclassified due to current duties and responsibilities
 - Administrative Assistant to a Management Analyst
 - Recreation Coordinator to a Parks Crew Leader
 - Youth Coordinator, Recreation Coordinator and Community Services Director to a higher pay grade on the salary plan

Recommendations

- Regardless of how the center is managed staff recommends Approval of **A** and **D** to revise the organizational structure and add staff to operate and maintain the regional park and reclassify several positions in the department to match current responsibilities and duties

Recommendations

- If the City is to manage the center then approval **C** will add the staff necessary to manage and operate the center
- If the City is to contract for a third party to operate the center then approval **B** will add staff to manage the operator contract , special events/marketing and various part-time employees



Questions?

