

PURCHASING SUMMARY
City of Maricopa
Purchasing Office
City of Maricopa, Police Department (PD) - Fleet
Over \$25k increase request for Big-O' Tires (Maricopa Tire & Auto)

Per the City Purchasing Code contained in Chapter 03, Article IV, Section 3-213(e) Cumulative Annual Purchases in Excess of \$25,000 of the Maricopa City Code, expenditures that exceed \$25,000 need to be approved by City Council prior to the execution of purchase orders. Since it is nearly impossible to predict the precise time certain operational expenditures will meet or exceed the \$25,000 threshold, and to keep PD Fleet Operations operations running smoothly, the staff requests approval of these expenditures in excess of \$25,000, but NTE \$60,000.

All purchases are reviewed to ensure maximum practicable competition and to ensure the prices are current. In order to facilitate timely purchasing of goods and services that are repetitive needs of various City departments, this request is to approve the continuing use of the identified firm NTE \$60,000. A City of Maricopa Maintenance Contract is going to be competitively solicited and in place no later than January 2, 2017.

No expenditure exceeding \$25,000 or exceeding the budgetary amounts, as previously approved by Council, shall be transacted without prior Council review and approval.

Target Council Meeting Date: Tuesday, September 20, 2016.

Respectfully submitted,



Kathleen M. Shipman, BSBA, CPPB
Purchasing Manager
August 22, 2016