

SOLICITATION RFP 18-FAC03282018
AMENDMENT 1
JANITORIAL – CITYWIDE

An **original signed** copy of this Amendment shall be received by the City of Maricopa Purchasing Office with your proposal, or prior to the solicitation due date and time. This solicitation is amended as follows:

1. Vendor submitted questions with answers are attached to this Amendment as Attachment 1.
2. A pre-proposal meeting was held at Maricopa City Hall on June 6, 2018.
 - a. The sign-in sheet for this meeting is posted on The City of Maricopa website as “Janitorial - Citywide Pre-Proposal Meeting Sign-in Sheet”, under <http://www.maricopa-az.gov/web/purchasing>, View BID Opportunities.
 - b. The questions that were presented in that meeting are also answered in Attachment 1 of this amendment.

Please be sure to include a signed original of this Amendment Form with your submittal. Failure to include a signed original Amendment will result in your firm being deemed as non-responsive.

ALL OTHER PROVISIONS OF THE SOLICITATION SHALL REMAIN UNCHANGED

Offeror hereby acknowledges receipt and understanding of the above Amendment		
_____ Signature	_____ Date	_____ Company Name
_____ Name and Title	_____ Address	
	_____ City	_____ State Zip

VENDOR SUBMITTED QUESTIONS AND ANSWERS
JANITORIAL – CITYWIDE, 18-FACo3282018

Q1. After reviewing the RFP #18-FACo3282018, I do not see the total square feet listed for the buildings and park bathrooms etc. Is it possible to obtain that additional information?

A1. The following is a listing of the square footage for the buildings cited in the RFP:

BUILDING	SQUARE FOOTAGE
City Hall	42,370 sq. ft.
Fleet Maintenance/Public Works	15,488 sq. ft.
Pacana Park	1,800 sq. ft. & 1,000 sq. ft.
Copper Sky Park	3 buildings @ 1,000 sq. ft. each
Library	9,000 sq. ft.
Fire Administration	2,000 sq. ft.

Q2. Is a performance bond required under this contract?

A2. No, a performance bond is not required.

Q3. Will you possibly be splitting the award of this requirement by awarding more than one contract?

A3. No, the award will be on an all or none basis with the award of only one contract for all locations.

Q4. What are the hours of the Day Porter at City Hall?

A4. The hours for the Day Porter at City Hall will follow the opening and closing hours of the facility. It will be a daily shift Monday through Thursday from 7:00 a.m. – 6:00 p.m.

Q5. Can you give us an employee occupancy count for each location?

A5. The following is a listing of average occupancy rate by location:

BUILDING	EMPLOYEE OCCUPANCY
City Hall	64-70
Fleet Maintenance/Public Works	15-20
Pacana Park	n/a
Copper Sky Park	n/a
Library	10-15
Fire Administration	10-15

Q6. Can you tell us who the incumbent contractor is?

A6. The current contractor performing janitorial services for the City is Carnation Building Service, Inc. of Denver Colorado.

Q7. What is the term of the current contract and the expiration date?

A7. The current contract with Carnation is being performed on a month-to-month basis.

Q8. Is the Maricopa Police Station included in this requirement?

A8. No, the Police Station is not included in this requirement.