



City of Maricopa

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Meeting Minutes - Draft City Council Regular Meeting

Mayor Christian Price
Vice-Mayor Marvin L. Brown
Councilmember Peggy J. Chapados
Councilwoman Julia R. Gusse
Councilmember Vincent Manfredi
Councilmember Nancy Smith
Councilmember Henry M. Wade Jr.

Tuesday, August 1, 2017

7:00 PM

Council Chambers

1. Call to Order

The City Council Regular Meeting was called to order at 7:19 p.m. Jehovah Shammah Church Pastor Ja'Meen Oliver gave the invocation and Mayor Price led the meeting attendees in the Pledge of Allegiance.

2. Roll Call

Present: 7 - Councilmember Peggy Chapados, Councilmember Vincent Manfredi, Councilmember Henry Wade, Councilwoman Julia R. Gusse, Vice Mayor Marvin L. Brown, Mayor Christian Price and Councilmember Nancy Smith

3. Proclamations, Acknowledgements and Awards

4. Report from the Mayor

Mayor Price reported attending an Arizona Department of Transportation (ADOT) meeting in Kingman. He elaborated on the items discussed including the Pinal County Regional Transportation Authority. Next, he reported participating in the Economic Development Strategic Plan retreat and elaborated on the importance of economic development. Next, he reported being a guest on a radio talk show and directed anyone interested in listening to the segment to the Maricopa Matters website. He reported attending the groundbreaking ceremony of Edison Pointe. He announced that the City Council would be attending the Arizona League of Cities and Towns conference. He discussed membership with the Maricopa Association of Governments.

5. Report from the City Manager

City Manager Rose spoke briefly and welcomed Economic Director, Denyse Airheart to the podium. Ms. Airheart presented a short video of the Edison Pointe groundbreaking. City Manager Rose commended staff and Vintage Partners for their hard work.

City Manager Rose recognized City Clerk Vanessa Bueras for her hard work in attaining her Master Municipal Clerk (MMC) designation.

6. Call to the Public

Jon Corwin with Global Water provided updates. He discussed the meter exchange city wide and provided details on the customer service portal which would help customers manage accounts. He stated that the portal would be a tool and would allow customers to sign up to receive high consumption alerts and leak alerts. He elaborated on additional features of the portal that would be rolled out soon.

Judith Zaimont with the Maricopa Arts Council gave three announcements. First, she stated that Arizona Commission on the Arts has awarded grants to Maricopa Arts Council and Copa Shorts Film Fest and elaborated. She provided information on the cooperation of the two local non-profit organizations. Secondly, she announced the presentation of the Artist Town Hall on Saturday, August 19 at noon, which would be open to all types of art. She elaborated on the event's activities. Lastly, she presented the opening of Painters Paradise Gallery outside of the Council Chambers in the City Hall Lobby, which is the 8th gallery at City Hall. She elaborated on the details of the gallery. She recognized the artists involved and introduced the artists present: Marsha Gilliam, Brad Kammeyer, Pamela (Pam) Sutton, Craig Dourmashkin, Susan Cameron, Jennifer Hawkins, Kristal Hoeh and Linda Esposito.

Councilmember Wade provided information on the Councilmember on the Corner on the Housing Needs Assessment. This event would be Saturday August 12, at ACE Hardware from 8:30 a.m. to 10:00 a.m., refreshments would be provided.

7. Minutes

7.1 [MIN 17-68](#)

Approval of Minutes from the July 18, 2017 City Council Work Session.

A motion was made by Councilmember Manfredi, seconded by Vice Mayor Brown, that the Minutes be Approved. The motion carried by a unanimous vote.

7.2 [MIN 17-69](#)

Approval of Minutes from the July 18, 2017 City Council Regular meeting.

A motion was made by Councilmember Manfredi, seconded by Vice Mayor Brown, that the Minutes be Approved. The motion carried by a unanimous vote.

8. Public Hearings

9. Consent Agenda

Approval of the Consent Agenda

A motion was made by Vice Mayor Marvin L. Brown, seconded by Councilmember Henry Wade, to Adopt the Consent Agenda. The motion carried unanimously.

9.1 [CON 17-26](#)

The Mayor and City Council shall discuss and possibly take action on approving a contract renewal with DWA Construction Company, LLC for various concrete and asphalt repairs throughout the city. Renewal of this contract adds an additional amount \$117,762, for a total not to exceed amount of \$470,958. Funding will be drawn from County ½ Cent, Transportation, Street Projects-Capital, Street Maintenance (30044146-67750-34005). This contract is in compliance with City of Maricopa Purchasing Code Article IV, Section 3-215 "Bidding Procedure."

Discussion and Action.

This Contract was Approved.

- 9.2 [CON 17-27](#) The Mayor and City Council shall discuss and possibly take action on approving a First Amendment to extend the existing contract with Core Engineering Group, PLLC, in an amount not to exceed \$1,000,000.00 during the renewal term, for on-call civil engineering services for multiple future projects, both known and to be determined. Based on the various projects that will require these services, funding sources and specific line items will be addressed on a case-by-case basis. Discussion and Action.

This Contract was Approved.

- 9.3 [CON 17-28](#) The Mayor and City Council shall discuss and possibly take action on approving a First Amendment to extend the existing contract with Dibble Engineering, in an amount not to exceed \$1,000,000.00 during the renewal term, for on-call civil engineering services for multiple future projects, both known and to be determined. Based on the various projects that will require these services, funding sources and specific line items will be addressed on a case-by-case basis. Discussion and Action.

This Contract was Approved.

- 9.4 [CON 17-29](#) The Mayor and City Council shall discuss and possibly take action on approving a First Amendment to extend the existing contract with Entellus, Inc., in an amount not to exceed \$1,000,000.00 during the renewal term, for on-call civil engineering services for multiple future projects, both known and to be determined. Based on the various projects that will require these services, funding sources and specific line items will be addressed on a case-by-case basis. Discussion and Action.

This Contract was Approved.

- 9.5 [CON 17-30](#) The Mayor and City Council shall discuss and possibly take action on approving a First Amendment to extend the existing contract with J2 Engineering and Environmental Design LLC, in an amount not to exceed \$1,000,000.00 during the renewal term, for on-call civil engineering services for multiple future projects, both known and to be determined. Based on the various projects that will require these services, funding sources and specific line items will be addressed on a case-by-case basis. Discussion and Action.

This Contract was Approved.

- 9.6 [CON 17-31](#) The Mayor and City Council shall discuss and possibly take action on approving a First Amendment to extend the existing contract with Ritoch-Powell & Associates, in an amount not to exceed \$1,000,000.00 during the renewal term, for on-call civil engineering services for multiple future projects, both known and to be determined. Based on the various projects that will require these services, funding sources and specific line items will be addressed on a case-by-case basis. Discussion and Action.

This Contract was Approved.

- 9.7 [CON 17-32](#) The Mayor and City Council shall discuss and possibly take action on approving a First Amendment to extend the existing contract with Sunrise Engineering, in an amount not to exceed \$1,000,000.00 during the renewal term, for on-call civil engineering services for multiple future projects, both known and to be determined. Based on the various projects that will require these services, funding sources and

specific line items will be addressed on a case-by-case basis. Discussion and Action.

This Contract was Approved.

- 9.8 [PUR 17-14](#) The Mayor and City Council shall discuss and possibly take action on approving a purchase request issuance to Midway Chevrolet for four (4) 2018 Chevrolet Impala, 4 door police sedans. These vehicles will be used to replace administrative vehicles within the police department. In accordance with City of Maricopa, Purchasing Code, Article IV, Section 3-223, Cooperative Purchasing, it is recommended that the State of Arizona Contract #ADSP017-166122 be utilized to purchase these vehicles in the amount not to exceed \$119,402.88. The purchase of these vehicles will be funded as follows: FY2018 CIP (35022122-67742-38012) Discussion and Action.

This Purchase was Approved.

- 9.9 [PUR 17-15](#) The Mayor and City Council shall discuss and possibly take action on approving the purchase of one 2017 Ford F-150 Super Cab and one 2017 Ford Escape in an amount not to exceed \$60,000 from Peoria Ford to be used by the City's Building Safety division. This purchase will be funded from General CIP, Building Safety, Vehicles (35044142-67742). This purchase is based on Arizona State Cooperative Contract ADSP017-166117 and complies with City of Maricopa Purchasing Code Article IV, Section 3-223 "Cooperative Purchasing." Discussion and Action.

This Purchase was Approved.

- 9.10 [GRA 17-03](#) The Mayor and City Council shall hear and possibly take action to provide consent to submit three grant applications to the Arizona Department of Public Safety, Victims of Crime Act, Crime Victim Assistance grant in a total amount \$155,000 for the Maricopa Family Advocacy Center. There is twenty percent (cash or in-kind) match of the total cost of the project or \$31,000. Match for this project is available through volunteered services, victim assistance activities, materials and equipment in the general fund, and awarded grants which are not federal funds. (10022123, 10022122 and 22022122). Consent to submit an application provides the City Manager to sign all documents necessary to complete the grant process. Discussion and Action.

This Consent to Apply for Grant was Approved.

- 9.11 [GRA 17-02](#) The Mayor and City Council shall hear and possibly take action to provide consent to submit a grant applications to the Arizona Department of Public Safety, Victims of Crime Act, Crime Victim Assistance grant in a total amount \$673,541 for victim advocates. There is twenty percent (cash or in-kind) match of the total cost of the project or \$134,709. Match for this project is available through volunteered services, victim assistance activities, materials and equipment in the general fund, police support and uniformed services (10022123 and 10022122). Consent to submit an application provides the City Manager to sign all documents necessary to complete the grant process. Discussion and Action.

This Consent to Apply for Grant was Approved.

10. Regular Agenda

- 10.1 [PRES 17-28](#) The Mayor and City Council shall hear a presentation on the Maricopa Center for Entrepreneurship from Executive Director Quintin Baker, on Q2 (April, May, June) activities. Discussion only.

Quintin Baker, Executive Director of the Maricopa Center for Entrepreneurship (MCE) gave a presentation on the second quarterly report from April to June. He provided

information on the different programs and opportunities MCE offers. He detailed the measures and statistics which included the 1st and 2nd quarter comparisons. He included details on the topic measurements and discussed the trends discovered. He provided information on the Maricopa Pitch Competition. He asked the participants who have graduated from the program to stand for recognition: Derek Turner, Shelley Gillespie and Jenny Zargosa. He detailed what the Pitch Program Covers and stated they could sign up for free tickets at www.maricopainnovates.com/pitch-competition. He provided contact information and invited questions from Council.

Councilmember Smith stated that some of the information discussed during the last presentation was still missing from the update. She stated that they previously discussed looking at the contract to see what statistics were included in the contract. She suggested adding MCE's overall goal, 1 year business plan, 5 year business plan and annual updates. Additionally, Councilmember Smith stated that she has not seen progress on some objectives within the contract such as the plan for becoming self-sustained. She stated that she cannot measure progress because she does not understand MCE's goals.

Vice Mayor Brown stated he was also interested in long term viability. He asked Mr. Baker to identify the four types of jobs created. Mr. Baker responded that 3 of the positions created were for events, and 1 position was administrative. Vice Mayor Brown asked what a repeat client who would come in two or three times, would be seeking at that point. Mr. Baker stated that those clients would be near the end of completing their milestone plan and elaborated on the plan. He stated that some clients may have advanced and some clients may be below or above the measure they set for themselves or having growth issues. Discussion ensued.

Councilwoman Gusse asked how many resident clients MCE could accommodate and what was holding others back from becoming resident clients. Mr. Baker stated that MCE could accommodate five resident clients. He responded that there was no direct feedback as to why others have not utilized the space, he elaborated. Councilwoman Gusse asked how many staff members MCE had. Mr. Baker responded that staff included himself and a part time position. Councilwoman Gusse inquired about the budget in response to the NACET fee and asked for detailed items for personnel expenses, requested clarification on whether the operating expenses were for clients or MCE staff, and asked what the sponsorship operating expenses were for. Mr. Baker responded he would get that information and confirmed it was for staff, he stated the sponsorship expenses were for ventures of opportunities that would provide resources, he further elaborated. Councilwoman Gusse asked what the hours of operation were. Mr. Baker responded 9 a.m. to 5 p.m. and sometimes included weekends. Councilwoman Gusse asked how many of the 39 clients served were on the MCE website and what does it take to graduate to have presence on the website. Mr. Baker elaborated on the website updates and future information that would be available on the website. Councilwoman Gusse inquired about the collaboration between MCE with the Maricopa Chamber of Commerce and other business oriented organizations. Mr. Baker stated it was referral based and elaborated. Mr. Baker discussed an event coming up with the Chamber of Commerce.

Councilmember Manfredi inquired as to how large each space was. Mr. Baker responded that it is a cubicle size space with a door. Councilmember Manfredi asked what they are charging for the space. Mr. Baker stated the price was over \$100 for the space per month. Councilmember Manfredi inquired about utilizing the drop in space and asked if someone had to be part of the program to use it. Mr. Baker responded that the space was mostly used by clients and so he is unsure how to respond, he elaborated on the process for potential clients. Councilmember Manfredi

asked if MCE had discussed working with companies for people who work from home to offset costs. Mr. Baker stated he would explore the opportunity.

Councilmember Smith asked how competitors heard about the Pitch Competition. Mr. Baker stated it was through word of mouth. Councilmember Smith suggested MCE host a quarterly roundtable. She stated that many small home businesses were not aware of MCE, she elaborated on the needs and opportunities for a round table discussion and expressed her interest in participating.

Rachel Leffall, a member of the public, approached the podium and expressed concerns. She stated that she had a small business consulting firm and that she utilized the resources available through SPA & MCE. She stated that two companies were interested in occupying office space and every time she went to MCE the business was closed and locked. She stated she called multiple times and left messages and received no response. She stated she also spoke with the Maricopa Chamber of Commerce. Mr. Baker apologized about her experience and asked to exchange information. He discussed the redesigning of the website to make it easier to contact MCE and get involved in events.

Councilmember Wade asked for clarification on the rental income. Mr. Baker discussed having one current tenant occupying two spaces and elaborated. Discussion ensued. Councilmember Wade asked if the marketing and advertising budget allowed MCE to be effective. Mr. Baker elaborated on the changes that have taken place and outreach opportunities that continued to work for the community. Councilmember Wade asked for clarification on sponsorship expenses. Mr. Baker discussed business connections, referrals and the resources available. Discussion ensued.

Mayor Price stated that Council would like to see strategies on how and why money was spent and see a breakdown of numbers. Mayor Price elaborated on seeing strategies behind expenditures and a balance of where funding was going, why it was going there and how it played into accomplishments. Mayor Price elaborated on why it was important. Discussion ensued. Mr. Baker responded on seeing many areas for contribution and the need to convey the strategy.

City Manager Rose stated that he would like to revisit the discussion on office hours and asked for clarification on whether the doors were actually open during those hours to assist walk-up traffic. Mr. Baker responded the hours for walk-up traffic were from 9 a.m. to 2 p.m. and after by appointment only. City Manager Rose asked to somehow communicate that to the public because the website said 9:00 a.m. to 6:00 p.m. Next, Mr. Rose asked Mr. Baker to discuss the NACET value and elaborated. Mr. Baker responded that he has not been able to use the full assets of NACET resources in the process of building the foundational parts of MCE. City Manager Rose asked about the type of resources that NACET offered. Mr. Baker elaborated on the different resources available. Mr. Rose asked why these resources were not being utilized. Discussion ensued.

Councilwoman Gusse commented on having toured the Gateway Community College and the expectations on what was presented and stated that she felt cheated by what NACET delivered. Mr. Baker responded that he could relate and he was committed to advancing and utilizing the resources available. He elaborated.

Councilmember Wade commended Mr. Baker for his hard work.

11. Executive Session

A motion was made by Councilmember Vincent Manfredi, seconded by Councilmember Henry Wade, to go into Executive Session at 8:46 p.m. The motion carried unanimously.

- 11.1 ES 17-26** The Maricopa City Council may go into executive session for the purpose of discussion or consultation with the City Attorney and designated representatives of the City in order to consider its position and instruct its representatives regarding the status of the Professional Services Agreement with Northern Arizona Technology & Business Incubator, Inc. to be an incubator operator and provide business training, to give staff direction on how to proceed with this agreement and for legal advice regarding same, pursuant to A.R.S. §38-431.03(A)(3) and (A)(4).
- 11.2 ES 17-27** The Maricopa City Council may go into executive session for the purpose of discussion or consultation with the City attorney and designated representatives of the City in order to consider its position and instruct its representatives regarding entering into an agreement with SLV Homestead, LLC related to improvements for Homestead North Parcels 15, 16, 18 and 19, and the potential terms thereof, to give staff direction on how to proceed with this agreement and for legal advice regarding same, pursuant to A.R.S. §38-431.03(A)(3) and (A)(4).
- 11.3 ES 17-28** The Maricopa City Council may go into executive session for the purpose of discussion or consultation with the City Attorney and designated representatives of the City to consider its position and instruct its representatives regarding the status of the negotiations for the acquisition of water and sewer resources and assets, how to proceed with the negotiations and for legal advice regarding the same pursuant to A.R.S. §38-431.03(A)(3) and (A)(4).

12. Adjournment

Certification of Minutes

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the City Council of Maricopa, Arizona, held on the 1st day of August, 2017. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 15th day of August, 2017.

*Vanessa Bueras
City Clerk*