



Academic Scholarship Match  
Application FY16-17

**CITY COUNCIL**

39700 W Civic Center Plaza  
Maricopa, AZ 85138  
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[www.maricopa-az.gov](http://www.maricopa-az.gov)

## **Organization Eligibility Criteria**

### Nature of Organizations:

- Must be a 501(c) non-profit organization
- Must provide existing services or contributions to Maricopa residents
- Must provide evidence that the organization can financially match the funds from the City before funds will be released if awarded.
- Must submit a Letter of Commitment indicating that they will match the funds provided and be able to meet the conditions of the Scholarship Match at time of application.
- Recipient of scholarship match funding in the past must be current on reporting the use of funds in the past to the City or they will be deemed ineligible for current year funds.

### Nature of Scholarship:

- All graduating high school students living within Maricopa Unified School District's boundaries are eligible
- Community service, as defined by the non-profit organization, is required for students to be eligible for scholarship
- Scholarship qualifications set forth by the non-profit organizations cannot mandate a program of study
- Scholarships must be used for secondary/higher education opportunities beyond high school.

### **Tentative Application Timeline:**

Application Submission Opening Date	March 31, 2017
Application Submission Closing Date	April 14, 2017
Applications Reviewed	April 17, 2017
Approval by City Council	May 2, 2017
Organization's Letter of Agreement	May 15, 2017
Check Cut to Awarded Programs	May 18, 2017

### **Disclaimer**

There is no guarantee that the amount requested by qualified applicants will be matched in full by the City. If the number of qualified applicants and/or the dollar amounts they request collectively exceed the funding available, each qualified applicant may receive a partial match to ensure that none are excluded from participation.

## **Submission Instructions**

For your convenience, completed applications can be emailed as an attachment to [timothy.hansell@maricopa-az.gov](mailto:timothy.hansell@maricopa-az.gov) or dropped off/mailed to the following address by the deadline:

**City Hall**  
**39700 W Civic Center Plaza**  
**Maricopa, AZ 85138**  
**Attn: Grants Coordinator**

Application and/or Program Questions may be directed to:

**Timothy J. Hansell**  
**Grants Coordinator**  
**P: 520-316-6923**  
**E: [timothy.hansell@maricopa-az.gov](mailto:timothy.hansell@maricopa-az.gov)**

**City of Maricopa  
Scholarship Match  
Funding Application FY 16/17**

**Part I: Organization Profile**

1. Organization Name:
2. Executive Director Name:
3. Primary Address:
  
4. Organization Description
  - a. Mission:
  
  - b. Purpose:
  
5. Number of years serving Maricopa Residents:
6. 501(c) non-profit? *(Circle One)*
  - a. Yes
  - b. No

**Part II: Scholarship Program Summary**

**OVERVIEW**

1. Scholarship Name:
2. Primary Contact:
3. Primary Contact Job Title:
4. Amount of Funds Requested:
5. Anticipated Number of Scholarships Total:
6. Anticipated Number of Scholarships utilizing City Match Funds:
7. Anticipated size of the Scholarship Awarded (ie - \$1,000):

**PROGRAM STATUS**

1. Sample of Student Application form and timeline
  - a. Include eligibility criteria

**Part III: Narrative**

1. Describe the contributions or services the organization has made to the Maricopa community:

2. If organization has provided any type of scholarship program in the past, please describe the nature of the program.

**ORGANIZATION COMPLIANCE DOCUMENTS**

1. IRS 501(c) Letter
2. Current Listing of Board of Directors for 501(c)
3. Letter of Commitment from Organization