

RESOLUTION NO. 16-05

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF MARICOPA, ARIZONA, AMENDING SECTION 6.1 OF THE CITY OF MARICOPA PERSONNEL POLICIES AND PROCEDURES HANDBOOK REGARDING HOLIDAYS BY AMENDING SECTION 6.1.1 REGARDING PAID HOLIDAYS AND ADDING SECTION 6.1.3 REGARDING PUBLIC SAFETY COMMUNICATION DISPATCHERS.

WHEREAS, the Mayor and Council of the City of Maricopa, Arizona, adopted the City of Maricopa Personnel Policies and Procedures in 2006; and

WHEREAS, the Mayor and Council of the City of Maricopa, Arizona, previously revised the Personnel Policies and Procedures on March 20, 2012; and

WHEREAS, the Mayor and Council of the City of Maricopa have reviewed Section 6 of the Personnel Policies and Procedures Handbook and have determined that such section should be revised to amend the policy related to paid holidays and to address public safety communication dispatchers.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and City Council of the City of Maricopa, Arizona, as follows:

SECTION 1. Section 6.1.1(C) of the City of Maricopa Personnel Policies and Procedures shall be deleted in its entirety and replaced with the following:

C. The floating holiday may be used at the employee's discretion but must be done so by the end of the calendar year. When the date for a floating holiday is chosen by the employee, the date is subject to the approval of a supervisor prior to date of observance.

SECTION 2. Sections 6.1.1(D) and (E) shall be added to the City of Maricopa Personnel Policies and Procedures as follows:

D. Holidays are paid in lieu of the employee's regular work day and correspond to the employee's regular work schedule. For example, if an employee works five, eight (8) hour days, he will be paid for an eight (8) hour holiday. If any employee works four, ten (10) hour days, he will be paid for a ten (10) hour holiday.

E. An employee must be in a paid, active status to be eligible for holiday pay.

SECTION 3. Section 6.1.3 shall be added to the City of Maricopa Personnel Policies and Procedures as follows:

6.1.3 Public Safety Communication Dispatchers

- A. Due to the 24-7 nature of the 9-1-1 Dispatch operation, Public Safety Communication Dispatchers will receive eight (8), ten (10), or twelve (12) hours of holiday pay as determined by the dispatcher's regular work schedule.
- B. When a dispatcher is able to observe the holiday, he will receive holiday pay in lieu of using paid vacation leave.

PASSED AND ADOPTED by the Mayor and Council of the City of Maricopa, Arizona, this 2nd day of February, 2016.

APPROVED:

Christian Price
Mayor

ATTEST:

Vanessa Bueras, CMC
City Clerk

APPROVED AS TO FORM:

Denis Fitzgibbons
City Attorney