



Academic Scholarship Match
Application FY16-17

CITY COUNCIL

39700 W Civic Center Plaza
Maricopa, AZ 85138
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Organization Eligibility Criteria

Nature of Organizations:

- Must be a 501(c) non-profit organization
- Must have a business license from the City of Maricopa (**currently the City does not require them to do so**)
- Must provide existing services or contributions to Maricopa residents
- Must provide evidence that the organization can financially match the funds from the City before funds will be released if awarded.
- Must submit a Letter of Commitment indicating that they will match the funds provided and be able to meet the conditions of the Scholarship Match at time of application.
- Recipient of scholarship match funding in the past must be current on reporting the use of funds in the past to the City or they will be deemed ineligible for current year funds.

Nature of Scholarship:

- All graduating high school students living within Maricopa Unified School District's boundaries are eligible
- Community service, as defined by the non-profit organization, is required for students to be eligible for scholarship
- Scholarship qualifications set forth by the non-profit organizations cannot mandate a program of study
- Scholarships must be used for secondary/higher education opportunities beyond high school

Tentative Application Timeline:

Application Submission Opening Date	January 21, 2017
Application Submission Closing Date	February 24, 2017
Applications Reviewed by Non-Profit Evaluation Committee	March 1, 2017
Approval by City Council	April 4, 2017
Organization's Letter of Agreement	April 18, 2017
Check Cut to Awarded Programs	April 28, 2017

Disclaimer

There is no guarantee that the amount requested by qualified applicants will be matched in full by the City. If the number of qualified applicants and/or the dollar amounts they request collectively exceed the funding available, each qualified applicant may receive a partial match to ensure that none are excluded from participation.

Submission Instructions

For your convenience, completed applications can be emailed as an attachment to timothy.hansell@maricopa-az.gov or dropped off/mailed to the following address by the deadline:

City Hall
39700 W Civic Center Plaza
Maricopa, AZ 85138
Attn: Grants Coordinator

Application and/or Program Questions may be directed to:

Timothy J. Hansell
Grants Coordinator
P: 520-316-6923
E: timothy.hansell@maricopa-az.gov

**City of Maricopa
Scholarship Match
Funding Application FY 16/17**

Part I: Organization Profile

1. Organization Name:
2. Executive Director Name:
3. Primary Address:

4. Organization Description
 - a. Mission:

 - b. Purpose:

5. Number of years serving Maricopa Residents:
6. 501(c) non-profit? *(Circle One)*
 - a. Yes
 - b. No

Part II: Scholarship Program Summary

OVERVIEW

1. Scholarship Name:
2. Primary Contact:
3. Primary Contact Job Title:
4. Amount of Funds Requested:
5. Anticipated Number of Scholarships Total:
6. Anticipated Number of Scholarships utilizing City Match Funds:
7. Anticipated size of the Scholarship Awarded (ie - \$1,000):

PROGRAM STATUS

1. Sample of Student Application form and timeline
 - a. Include eligibility criteria

Part III: Narrative

1. Describe the contributions or services the organization has made to the Maricopa community:

2. If organization has provided any type of scholarship program in the past, please describe the nature of the program.

ORGANIZATION COMPLIANCE DOCUMENTS

1. IRS 501(c) Letter
2. Current Listing of Board of Directors for 501(c)
3. Letter of Commitment from Organization