

From: [Johns, Dorinda](#)
To: [Timothy Hansell](#); [Steve Stahl](#)
Subject: ACJC Victim Assistance Grant Agreement
Date: Friday, May 27, 2016 1:18:51 PM
Attachments: [GrantAgreementInstructions.pdf](#)
[GMS Assigning Points of Contact 051513.doc](#)
[City of Maricopa VA-17-090 Scores and Comments.docx](#)
[City of Maricopa VA-17-090 Grant Agreement and Letter.pdf](#)

Thank you very much for your recent application for the FY2017 Victim Assistance Grant. I am happy to announce that the Commission has approved funding for your grant for the upcoming fiscal year. Attached you will find your letter of approval, grant agreement, instructions, scores and comments from your application, and instructions for assigning points of contact in our Grants Management System (GMS). Please return the grant agreement signed within 90 days of the July 1, 2017 award date. We will **not** be able to process any payments to you until we get the signed grant agreement back from you so the sooner you can return this the better.

All reports and grant adjustments (GAN's) will be submitted using our GMS. Please use the attached instructions to assign points of contact for this program. Your financial point of contact will be the person submitting your financial monthly reimbursements and your activity point of contact will be the person submitting your annual report. The same person can be assigned for both points of contact.

Grantees may make budget adjustments among approved budget categories as long as there are no changes to the purpose or scope of the project. If a budget adjustment is necessary to reallocate funds to different budget categories that were not approved, please submit a detailed request in writing via e-mail, fax, or mail to ACJC Victim Service staff for approval. All grant budget adjustments to unapproved categories must be approved by ACJC program staff. Once ACJC program staff verbally approves the GAN, the grantee will need to initiate a GAN in the GMS for final approval.

If you have any questions at all please feel free to contact me. I look forward to working with you in the upcoming year.

Dorinda Johns

Crime Victim Services Program Coordinator
Arizona Criminal Justice Commission

1110 W. Washington, Suite 230
Phoenix, AZ 85007
Phone (602) 364-1177
Fax (602) 364-1175

www.azcjc.gov