

PROJECTED CONSULTANT SERVICES COSTS

ITEM	COMPREHENSIVE COUNCIL SPONSORED COMMUNITY-CITIZEN CREATED STRATEGIC PLANNING PROCESS	
<p>1. Consultant Time/Costs</p> <ul style="list-style-type: none"> • Define Planning Process • Presentation to Council and Selection of Steering Comm. • Training of Steering Committee • Moderate Public Meetings: (Community Forums and Issue Project Teams) • Train Issue Project Teams Chairs and Members • Assist in Drafting Plan • Implementation Guidelines and Briefings to City Council • Other Support as Required 	<p>2 days</p> <p>1 day</p> <p>1 day</p> <p>7 days</p> <p>2 days</p> <p>3 days</p> <p>1 day</p> <p><u>3 days</u></p> <p>20 days</p>	<p>\$ 3,200</p> <p>\$ 1,600</p> <p>\$ 1,600</p> <p>\$ 11,200</p> <p>\$ 3,200</p> <p>\$ 4,800</p> <p>\$ 1,600</p> <p><u>\$ 4,800</u></p> <p>\$32,000</p>
<p>2. Travel and Lodging</p>	<p>Estimate 10 on-site visits</p>	<p>\$10,000</p>
<p>3. Materials</p>	<p>Consultant will provide PowerPoint and printed materials masters for production of handouts</p> <p>Purchased Training Materials for Project Teams</p>	
		<p>\$1,000</p>

4. Clerical costs for consultant-prepared presentations and materials	\$ 3,000
TOTAL	\$46,000

Note: All travel, lodging and related plus clerical and purchased materials charges are billed at cost.

The above figures are estimates.

OTHER COSTS THAT ACCRUE TO THE CITY

- Professional services provided by Ainsley Legner
- Community Surveys if desired by the client.
- Compensation issues that may arise when city staffers facilitate community forum roundtable discussions and provide staff liaison to Issue Project Teams.
- Publicity – Newsletters – Mailings and other community outreach efforts.
- Facilities and required AV equipment for meetings.
- Publication/duplication of materials for meetings and distribution to the public.
- Website and other communication techniques employed by the City in support of project.
- Refreshments for meeting participants.
- Printing and distribution of Draft and Final Plans.
- Clerical Support for City’s Project Leader and participating staff facilitators and liaison.
- Other items desired by the City.