

**PURCHASING SUMMARY**  
**City of Maricopa**  
**Fire Department/City-Wide Incident PrePlans**

Per the City Purchasing Code contained in Chapter 03, Article IV, Section 3-214 Exclusive Service/Sole-Single Source Justification expenditures that exceed \$25,000, require approval by the City Council prior to the execution of purchase orders.

All purchases are reviewed to ensure maximum practicable competition and to ensure the prices are current. Several vendors and neighboring agencies were contacted; some of which were (ESRI, Spillman, ERM Response Maps, FireScene, Adashi, and EPR Systems) by Fire and Purchasing Personnel. Agencies currently using services provided by this vendor are Queen Creek, Apache Junction, City of Mesa, and Town of Gilbert, and many other agencies within the Phoenix consortium.

Further results support the services that are unique to The PrePlanners, LLC. Issues encountered with other vendors are as follows:

- PrePlan mapping vendors are NOT all encompassing or require in house-trained personnel to enter CAD and GIS information, which neither the Fire Department, nor other City of Maricopa departments currently employ.
- Training individuals would potentially take months to become proficient. (The City of Maricopa lacks personnel to accomplish this task).
- Other options listed below specialize in one of the three areas (professional expertise, GIS and CAD). Some specialize in CAD and would need to contract out for the other two components, some specialize in GIS and would also have to contract out the other two areas.

The Fire Department's experience, dealing with companies that are unable to provide all three components for this type of detailed and complex Preplanning in-house is ineffective, inefficient, and loaded with potential problems that would be an extremely costly fix to the City after the fact. The PrePlanners, LLC. have proven results that are utilized by local jurisdictions within the Phoenix consortium. They have a product that is compatible with City of Maricopa (and Phoenix dispatch's) needs, are experts in all three areas and (and most importantly) do not have to contract out for any portion of the preplans. They have the capability and have met the requirements to upload directly to Phoenix Dispatch (and have done so for all of the jurisdictions they have provided services for). These are the reasons why they are considered an Exclusive Service/Sole-Single Source.

Purchasing Staff recommends moving forward with this award to The PrePlanners, LLC. as soon as possible. This is a Public Safety issue and a City of Maricopa priority. This purchase NTE \$48,000.

Target Council Meeting Date: February 20, 2018

Respectfully submitted,



Kathleen M. Shipman, BSBA, CPPB  
Purchasing Manager  
January 18, 2018



## **SERVICES**

**01/18/18**

Company agrees to provide the following Services for the Client, subject to Company's timely receipt of the Client's required information listed below.

- Provide electronic copies of MFM designated preplan(s). The format will be an AutoCAD (.DWG) file.
- Provide electronic copies of MFM designated preplan(s). The format will be an Adobe Acrobat (.PDF) file.
- Both DWG & PDF files will be uploaded to the MFM FTP site (if available).
- Provide preplan(s) that are spatially correct, using the projection standard of NAD83 Arizona Central State Plane – US Foot – zone 202.
- Provide standardized symbols for fire department protection features and utility shut-offs.
- Provide a preplan(s) layout for each designated address, utilizing paper sizes of 8.5" x 11" or 11" x 17" format.
- Levels of Details:
  1. Shell building with fire protection features or,
  2. Detailed building layout showing interior walls, door swings, text, etc., plus fire protection features.



**60-DAY QUOTE  
01/18/18**

Company will charge the following fees for performance of Services which is good for no more than 60-Days listed below.

<b>Development Fees</b>	\$	48,000.00
1) Development of 96 Preplans at \$500.00 ea.		
2) Creation of form design, logos & symbol library.		
3) Administrative cost		
<b>Total Cost:</b>	\$	<b><u>48,000.00</u></b>

Any reimbursable expenses will be determined on an as needed basis, at which time both parties will agree upon the type of expense and associated cost.