

PURCHASING SUMMARY
RSOQ 13DSD070212
Zoning Code Update Services

In accordance with City of Maricopa, Purchasing Code, Article IV, Sec 3-215, a solicitation detailing the requirements for the Zoning Code Update Services Request for Statements of Qualifications was created.

Adequate public notice was given by placing the Request for Statements of Qualifications (“RSOQ”) on the City’s web site, www.maricopa-az.gov, on July 25, 2012. It was also advertised in a local paper on August 8, 2012 and August 15, 2012.

The RSOQ closed on August 23, 2012 and the submitted proposals were publicly opened at the Interim City Hall. The names of the offerors were read aloud at the opening. Since this was a qualifications based solicitation, no prices were given or recorded. Five (5) proposals were received on or before the 2:00 pm MST closing time.

Purchasing conducted an initial review of all the proposals for responsiveness to the requirements in the RSOQ and one (1) was deemed to be non-responsive. The remaining four (4) proposals were passed on to the Evaluation Committee.

After scoring all the submittals the Evaluation Committee met on September 11, 2012, to discuss the initial scores. Based on the scores, it was recommended that the top two (2) firms be invited in for an interview and presentation. On September 18, 2012, these meetings were conducted and the Evaluation Committee ranked them as follows:

Vendor	Score	Rank
Dyett & Bhatia	88.8	1
ReSeed Advisors	86.8	2

Based on these results the Evaluation Committee decided to request a RPTA (Request for Price Task Assignment) from both firms. After reviewing the RPTA responses, the Evaluation Committee came to a consensus based on the following ranking.

Vendor	Rank
Dyett & Bhatia.	1
ReSeed Advisors	2

It is therefore recommended that a contract for the Zoning Code Update Services be awarded to the Dyett & Bhatia.

Respectfully submitted:

Patricia A. LaCombe

Patricia A. LaCombe, CPPB
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 November 20, 2012