

**Summary of recommended changes to Section 1, Standing Committees  
Of the  
City Council's Policy on Boards, Committees and Commissions**

<b>Sub Section</b>	<b>Summary of New Language</b>	<b>Change</b>
Number of Members	Retain the 7 member requirement, with each Council member making a nomination.	References to "Sponsorship" and a "one-to-one relationship" have been removed.
Eligibility of Members	Added 3 additional requirements to qualify for nomination: 1) A resident in good standing 2) Must complete Citizens Academy within 2 years 3) Cannot be a direct family member of a sitting member of Council	No requirements were removed. "Direct family member" is defined as the parent, spouse, sibling, or child of a member of Council. "In good standing" is not defined.
Terms of Members	The member's tenure will now be coterminous with the term of office of the nominating member of Council. A member's appointment runs with the term, not the person. Appointed members of Council do not have the option to replace an appointed member.	Previously terms were 2 years for all.
Selection of Members	Nominated members are appointed by a vote of Council. Applications will now go into an "Application Bank". Applications in the Application Bank will be made available to all open positions and will be active for 5 years.	Previously, this was a direct appointment with no approval by Council. The Mayor is no longer required to appoint positions left open longer than 3 months. Previously, members had to update applications each year.
Resignations or Removal of Members	Council must vote to remove a member. Anyone who has missed 3 meetings in a row without notice, has missed 4 meeting in 6 months, or has not completed Citizens Academy after 2 years will be considered as having resigned. Resignations must be approved by the respective board, committee or commission.	Previously, the nominating member of Council could remove a member. Additional mandatory removal requirements were added.
Meeting Schedule	Meetings are only required once a year for annual training.	Previously, policy was to meet bi-monthly.
Agenda Process	Clarify that the City Staff Liaison can add items to meeting agendas.	Previously this was undefined.
Reporting Process	Creation of a "Two Minute Report" where a member may address Council as a representative of their board, committee, or commission at a Council Meeting. Staff Liaison will ensure that Two Minute Reports are included in Staff Reports.	This is in addition to the formal reporting process required by the Clerk's office.