

STAFF ANALYSIS – SNAP Guide

REQUEST

Street Naming and Addressing Procedures by Resolution 19-47: The Mayor and City Council shall discuss and possibly take action to approve a Street Name and Addressing Procedure Guide as resolved by Resolution (RES) 19-47. Discussion and Action.

Drafting & Review Process: Draft version of SNAP Guidelines have been circulated through all City Departments, including emergency responders.

History: The City has administratively followed a similar document since 2006 that has been updated through a conscious effort within the last few months.

Research and best practices have referenced similar documents from other municipalities as well as a conflict resolution with addressing guides produced by the US Postal Service.

Benefits of adopting a SNAP Guideline: With a formally adopted SNAP Guide, staff will have legislative approval to administer addressing and street naming procedures. Staff will use these procedures to consistently apply rules for quality, well planned communities city-wide.

Find drafted Street Naming and Addressing Procedures attached.

-- End of Staff Analysis --